

**EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of June 21, 2012**

AWARD OF BIDS

Moving & Relocation Services – RFQ-21-11-12

Bid	Bid Opening	Legal Advertisements	Advertisement Date(s)	Project Description
RFQ-21-11-12	May 21, 2012	San Jose Post – Record and was posted on ESUHSD website	04/23/2012, 04/30/2012	Moving & Relocation entities to develop a pool to provide services on an as-needed basis for ESUHSD.

RFQ Results:

Consultant	Score
Corovan	98
Crown World Wide Moving & Storage	98
Mont/Rose Moving Systems, Inc.	94
Moving Solutions, Inc.	100

A Request for Qualifications (RFQ) (RFQ-21-11-12) process was conducted by ESUHSD Administration to develop a pool of qualified and properly licensed Moving & Relocation entities to provide services on an as-needed basis for ESUHSD. RFQs were sent to nine (9) known entities.

Proposals were received from four (4) entities of the nine (9) direct solicitations. All proposals were considered in the evaluation process.

The evaluation of proposals was conducted by a committee of four (4). The Evaluation included the completeness of the proposal; were the required forms signed and included in the proposal, professional qualifications and experience of the proposed team members; did the proposed team members have the professional qualifications and work on at least five similar projects, demonstrate experience working with public education institutions, current and previous client satisfaction; were previous clients satisfied with performance and would they recommend the entity. Fees were reviewed and determined to be competitive

The committee determined, based on the scores, that all four (4) respondents were qualified and should be recommended to be to include in the pool.

Each entity will be requested to submit a cost proposal on a per project basis.

FISCAL IMPACT:	To be determined on a per project basis
FUNDING SOURCE:	Measures G & E; School Facilities Fund; Capital Facilities; Maintenance
RECOMMENDATION:	It is recommended that the Board of Trustees approve the above award recommendation and authorize Administration to enter into a Master Agreement with each of the four (4) entity as indicated above for a period of one (1) year, with an option to renew for two (2) additional one (1) year contracts periods based upon performance and funding